

**AGENDA MANAGEMENT SHEET**

**Name of Committee** Resources, Performance and Development Overview and Scrutiny Committee

**Date of Committee** 22 January 2008

**Report Title** Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee.

**Summary** The report details actions take on certain previous decisions, provisional items for future meetings of the Committee and future Cabinet decisions relevant to the work of the Committee

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No.

**Would the recommended decision be contrary to the Budget and Policy Framework?**

**Background papers** None

**CONSULTATION ALREADY UNDERTAKEN:-** Details to be specified

- Other Committees  .....
- Local Member(s)  County wide
- Other Elected Members  .....
- Cabinet Member  .....
- Chief Executive  .....
- Legal  David Carter - reporting officer
- Finance  .....
- Other Strategic Directors  .....
- District Councils  .....

- Health Authority  .....
- Police  .....
- Other Bodies/Individuals  .....

**FINAL DECISION NO**

**SUGGESTED NEXT STEPS:**

Details to be specified

- Further consideration by this Committee  .....
- To Council  .....
- To Cabinet  .....
- To an O & S Committee  .....
- To an Area Committee  .....
- Further Consultation  .....

## Agenda No

# Resources, Performance and Development Overview and Scrutiny Committee - 22 January 2008.

## Items for Future Meetings

### Report of the Strategic Director of Performance and Development.

#### Recommendation

That the Committee comment on/note the items.

## 1. Introduction

This report is divided into three parts relating to:

- o Action taken relating to previous requests/decisions of the Committee.
- o Provisional items for future meetings of the Committee.
- o Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

## 2. Action Taken on Previous Requests/Decisions of the Committee

Date Agreed by Committee	Commitment to be Met	Officer/Director Responsible	Date to be reported back to Committee or action undertaken
27/02/07			
	Report on progress as a result of introduction of measures to improve recruitment practice.	Bob Perks/P&D	TBA
	Report on savings in the printing budget	David Carter/P&D	TBA
04/09/07			
	Agreed that Unions will be invited to January 08 meeting	Bob Perks	22.1.08
13/11/07			
	The following items were proposed for the work programme. <ul style="list-style-type: none"><li>• Delivery of services such as procurement to meet efficiency targets.</li><li>• Impact of equal pay review.</li></ul>		

	<ul style="list-style-type: none"> <li>• Implementation of demand for school meals report (Cllr Booth to discuss with Cllr Grant)</li> <li>• Value for money review into support services</li> <li>• Work on reducing sickness absence</li> <li>• Refurbishment of Council Chamber</li> <li>• Review of customer focus</li> </ul> <p>These items will be reported to the committee at an appropriate time. Work on the review of customer focus has commenced.</p>	Paul Williams	Ongoing
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### 3. Provisional Items for Future Meetings

Date	Meeting and Subject	Directorate
11/03/08	Corporate Business Plan 2008-2011 (1st Draft) For observations	Perf & Dev
11/03/08	LAA Quarter Three Performance Report progress	Perf & Dev
11/03/08	Review of Absence Management - progress	Perf & Dev

### 4. Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

Date	Subject	Key Decision	Directorate
31/01/2008	Achieving Level 3 of the Equality Standard for Local Government [To update cabinet on the implementation plan to achieve Level 3 of the Equality Standard]	No	Perf & Dev
31/01/2008	Comprehensive Area Assessment [Consultation on CAA proposals]	No	Perf & Dev
31/01/2008	Quarter 3 Corporate Report Card [Quarter 3 Corporate Report Card]	No	Perf & Dev
31/01/2008	Revised Code of Conduct - Consultation paper [PROVISIONAL ITEM] [To consider the response of the council to a recent consultation paper issued by government on the proposed orders and regulations to be made relating to the code of conduct regime for local authority members. the deadline for responses is 15th February 2008]	No	Perf & Dev

Date	Subject	Key Decision	Directorate
31/01/2008	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet -31st January 2008 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	No	Resources
1/01/2008	Supplementary Business Rates White Paper [Cabinet to consider a response to the Government proposals for Supplementary Business Rates]	No	Resources
31/01/2008	2007/2008 Projected Capital Outturn - Quarter 3 update [To inform members of the latest forecast capital programme and to seek any additional approvals required]	No	Resources
31/01/2008	2007/2008 Projected Revenue Outturn - Quarter 3 [To highlight key issues of spending, resourcing and the associated service implications of variations between the 2007/2008 Revenue Budget and forecast spending.]	No	Resources
31/01/2008	2008/2009 to 2010/2011 Budget - An Updated Position and Draft Budget Resolution [To inform Members of the updated position on 2008/2009 to 2010/2011 budget and to recommend a budget resolution to Council on 6th February 2007.]	No	Resources
31/01/2008	Draft Corporate Policy ~ Carbon Reduction and Renewables in WCC Properties [As part of moves towards meeting the urgent challenges of climate change - setting minimum standards for the energy efficiency of buildings as a result of the Council's on-going programme of new build, renovation and maintenance work - and requiring electricity generation from on-site renewable energy sources are proposed by this new policy ]	No	Resources
31/01/2008	Future of County Council Staff Club, Northgate House and Myton Sports Ground [Reviewing the current Staff Club arrangements and future use of Northgate House and Myton Sports Ground]	Yes	Resources

<b>Date</b>	<b>Subject</b>	<b>Key Decision</b>	<b>Directorate</b>
31/01/2008	The proposed acquisition of a leasehold interest in 33 and 34 Stoneleigh Deerpark, Warwickshire. [Approval is sought to renew the Council's lease of 33 and 34 Stoneleigh Deerpark.]	No	Resources
21/02/2008	Business Case for One Stop Shop in Leamington Spa (Deferred to 10 May 2007, 19 July, 24 April 2008) [On 27 June 2006, Cabinet resolved that a business case be submitted on the One Stop Shop in Leamington Spa. ]	No	Perf & Dev
21/02/2008	Corporate Business Plan 2008-2011 (1st Draft) [Corporate Business Plan 2008-2011 (1st Draft)]	No	Perf & Dev
21/02/2008	Information Governance Report [Report and recommendations on an Information Governance framework for WCC]	No	Perf & Dev
21/02/2008	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet -21st February 2008 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	No	Resources
13/03/2008	Consultation/Community Engagement Strategy [To put forward our Consultation/Engagement Strategy to Members.]	No	Perf & Dev
13/03/2008	Review of Contract Standing Orders [Report proposes changes to the Council's contract standing orders]	No	Perf & Dev
13/03/2008	Local Code of Corporate Governance [Report proposes changes to the Council's code of corporate governance.]	No	Perf & Dev
13/03/2008	Corporate Governance Audit [Report outlines results of the 2007 corporate governance audit.]	No	Perf & Dev
13/03/2008	Corporate Complaints, Compliments and Representations Policy [To put forward the Corporate Complaints, Compliments and Representations Policy and System to Members]	No	Perf & Dev
13/03/2008	Warwickshire Local Area Agreement [To consider the latest draft of the new Warwickshire Local Area Agreement and recommend the new LAA for endorsement by the Council at its meeting to be held on 18th March 2008]	Yes	Perf & Dev
13/03/2008	Locality Arrangements for Warwickshire [To receive a report updating Cabinet on the development of Locality arrangements fro the county]	Yes	Perf & Dev

Date	Subject	Key Decision	Directorate
13/03/2008	2008/09 to 2010/11 Medium Term Efficiency Plan [The report seeks members approval of the Medium Term Efficiency Strategy and Plan. It provides a forecast level of efficiency gains that are expected to be achieved in 2008/09 that will be submitted to the Government in the authority's 2008/09 Forward Looking Annual Efficiency Statement]	No	Resources
13/03/2008	Treasury Management Strategy 2008/09 [Approval of the Treasury Management Strategy for 2008/09]	No	Resources
03/04/2008	Appointment of Host for LINK [To confirm the appointment of a Host to establish the new Local Involvement Network (LINK) in Warwickshire] (EXEMPT)	Yes	Perf & Dev
24/04/2008	Business Case for One Stop Shop in Leamington Spa (Deferred from 10 May 2007, 19 July, 21 Feb 2008) [On 27 June 2006, Cabinet resolved that a business case be submitted on the One Stop Shop in Leamington Spa. ]	No	Perf & Dev
24/04/2008	Capital Programme Variations and Capital Review [Variations to the capital programme and capital review. To go to Cabinet -24th April 2008 or appropriate meeting of Council as and when variations to the capital programme are required. Following the decision of County Council in December 2001, Cabinet has delegated power to approve changes to the Capital Programme which are fully funded and cost less than £1.5 million. Variations to the Capital Programme above this threshold will have to be taken to the County Council. The nature of these reports are such that we cannot anticipate specific variations in advance.]	No	Resources
12/06/2008	Key Messages from Consultation - Full Year Report [To give a summary of the consultation activity carried out over the last year and improvements and actions taken as a result]	No	Perf & Dev

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January 2007